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## Career Opportunity - Management Category

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### CO-ORDINATOR - PSYCHOLOGICAL SERVICES

Temporary - Two (2) days a week (seven (7) hours a day) for One Year

\$54.43 - \$65.54 hourly rate

The Catholic Children's Aid Society of Toronto has an opportunity available on a **temporary basis for two (2) days a week (seven (7) hours a day) for one (1) year as a Co-ordinator of Psychological Services in the Child and Youth Services Department**. This position is responsible to manage the provision of effective psychological services to the Society and its clients through the co-ordination of professional assessment and consultation services by consulting psychologists. In addition, the incumbent will provide professional expertise to the frontline workers as required.

**Please note that this position will be working from any of the Society's office location at 1880 Birchmount Road. Effective April 2019, the Society's work location will begin relocating in stages to 2206 Eglinton Avenue East and all positions will be working from this location by November 2019.**

#### Duties Include:

- Recruits, selects and maintains a roster of psychologists with knowledge and skills appropriate to the needs of the Society;
- Reviews internal referrals to determine nature, suitability and appropriate consultant for each request, and assigns requests. Monitors service to completion to ensure adherence to professional standards;
- Reviews referrals for other related assessments for children and young people in care;
- Ensures the provision of adequate follow-up services including interpretation of psychological reports;
- Provides professional expertise and acts as a resource to the Agency and its workers in the area of psychology including attending case conferences to discuss assessment results and placement planning for children and youth;
- Participates in internal training sessions and workshops to provide information to Agency staff on the use of psychological services and professional training on related clinical issues;
- Works in a safe manner in accordance with the Society's Health and Safety Policies and procedures and all relevant legislation;
- Contributes to the formulation of Agency policies and procedures and the development of service planning to ensure adequate services within budgetary requirements and/or restraints;
- Other duties as required.

#### Qualifications Required:

- PhD in Clinical Psychology;
- Registered member in good standing, in the area of clinical psychology (children and adolescents) with College of Psychologists of Ontario (authorization with families and/or adults is an asset) 3-5 years experience completing psychological assessments of children and adolescents including administration, evaluation and interpretation of tests, interviewing, observations, communication of assessment results and recommendations to a variety of professionals;
- Extensive knowledge about the assessment and treatment of individuals with a history of developmental trauma and attachment disruptions;

- Excellent clinical knowledge and understanding of child psychology, child development and needs as well as a variety of evidence-based therapeutic modalities;
- Ability to interpret assessment results, provide verbal recommendations and provide input to case planning of children with other professionals within a multi-disciplinary setting;
- Detailed knowledge of the ethics and standards of the College of Psychologists of Ontario, Child, Youth and Family Services Act and other relevant legislative requirements;
- Excellent written and verbal communications skills in order to prepare reports, policy and program recommendations;
- Excellent verbal, written and listening communication skills and interpersonal skills in order to work effectively with individuals and groups from a variety of diverse communities and to resolve conflict in an effective manner;
- Demonstrated understanding of Society's Health and Safety Policies and Procedures and relevant legislation;
- Demonstrated understanding of and commitment to integrating the values in the CCAS Mission Statement, the principles of equity, justice, non-discrimination and accessibility into practice, service delivery and relationships.

**Assets:**

- Experience working in the Child Welfare field is preferred.

**File #18-027** - Please submit your cover letter and resume no later than the closing date at 11:59 p.m. via the Taleo Recruitment Link:

<https://trr.the.taleo.net/trr01/ats/careers/v2/viewRequisition?org=CATHCHIL2&cws=37&rid=186>

**Closing Date:** September 30, 2018

**Salary:** \$54.43 - \$65.54 hourly rate

*We appreciate all applications received. Only those candidates selected for an interview will be contacted. We thank all applicants for their submissions.*

**Anti-Oppression/Anti-Racism at  
CCAS**

*CCAS is committed to having a workforce that is reflective of the diversity of the City of Toronto and strongly encourages application from all qualified individuals, especially those who can provide different perspectives and contribute to a further diversification of ideas.*

**Accommodation at  
CCAS**

*We are committed to a selection process and work environment that is inclusive and barrier free. Accommodation will be provided in accordance with the Ontario Human Rights Code. Applicants need to make any accommodation requests for the interview or selection process known in advance by contacting the Human Resources Department at 416-395-1500. Human Resources will work together with the hiring committee to arrange reasonable and appropriate accommodation for the selection process which will enable you to be assessed in a fair and equitable manner.*